

Senior Project Manager

Bravo LT needs you to be a part of our highly motivated group of technology experts. We share a passion for technology and the community we serve, and we are committed to building long-lasting, productive relationships. We focus on giving back to the community, positively impacting society, and providing quality solutions that work. We believe in Autonomy, Mastery and Purpose and in trusting people to do the right thing - and we think Bravo LT is a pretty great place to be a part of.

In this role a successful Project Manager would assume the role of Program Management between a Senior leadership team and 3rd party solution provider. This is a non-technical role focused on translating business needs and providing oversight over those solutions. If you have a passion for understanding business challenges and ensuring that all stakeholders are on the same page, this is the role for you!

Responsibilities

- Translates business need and provides oversight for senior leaders
- Coordinate the integration on the business side for payor solution
- Create end-to-end project plan that includes business implementation, readiness, and milestones
- Oversees various high-priority projects requiring considerable resources and high levels of functional integration
- Responsible for assembling project team members, coordinating activities, assigning individual responsibilities, identifying appropriate resources needed, and developing schedules to ensure timely completion of a project
- Able to grasp concepts required to understand the overall project scope, and to communicate effectively with project team members, end users and external resources
- Compile status reports reflecting all aspects of project execution including business implementation, readiness, and technical inputs
- Work with all project stakeholders to resolve project issues or mitigate risks
- Competent to work at the highest levels of all phases of project leadership

Skill Requirements

- Agile and waterfall experience
- Led cross-functional projects with various internal and external stakeholders
- Excellent written communication, verbal communication, and problem-solving skills
- Detail oriented with a focus on the broad picture
- Meeting facilitation, note taking, action items tracking, presentation and status reporting experience
- Microsoft Office Suite – Word, Excel, PowerPoint, MS Project, Visio, SharePoint, Teams

Experience Requirements

- Over 7-years of experience in a project management role
- Experience with managing scope/schedule/cost for software development projects
- Communication skills must be solid – clear, concise, confident speaker
- Experience leading multiple moderately sized project teams of eight or more team members within a matrix organization
- Strong track record of delivering projects on schedule and on budget
- Experience with assembling technical and operational project team members, coordinating activities, assigning individual responsibilities, identifying appropriate resources needed, and developing schedules to ensure timely completion of a project



Job Description

Education Requirements

- Bachelor's degree in Business Management or a related field
- PMI Project Management Professional (PMP) certification and/or Scrum Certification (preferred)

To apply for this opportunity, visit the Bravo LT Careers page at: <http://bravoLT.com/careers/>

Location: Remote